



U. S. Department of Justice
Office of Community Oriented Policing Services
COPS in Schools Award

Attachment # 1

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Application Organization's Name: Leon County Sheriff's Office
Grant #: 2004SHWX0177
ORI #: FL03700
Vendor #: 596000712
Law Enforcement Executive Name: Sheriff Larry Campbell
Address: 2825 Municipal Way
City, State, Zip Code: Tallahassee, FL 32302
Telephone: (850) 922-3346
Fax: (850) 922-3337
Government Executive Name: County Administrator Parwez Alam
Address: 301 South Monroe Street
City, State, Zip Code: Tallahassee, FL 32301
Telephone: (850) 488-9962
Fax: (850) 488-1670

Award Start Date: September 1, 2004

Award Amount: \$ 250,000

Award End Date: August 31, 2007

Number of Officers: Full Time: 2

Part Time: 0

Carl R. Peed
Director

SEP 10 2004

Date

By signing this award, the signatory officials are agreeing to abide by the Conditions of Grant Award found on the reverse side of this document:

Signature of Law Enforcement Executive with the authority to accept this grant award.

LARRY CAMPBELL, SHERIFF

Typed Name and Title of Law Enforcement Executive.

10/7/04

Date

Signature of Government Executive with the authority to accept this grant award.

Typed Name and Title of Government Executive.

Date

CONDITIONS OF GRANT AWARD

1. **Allowable Costs** - The funding under this project is for the payment of entry-level salaries and approved fringe benefits for three years for newly hired, additional sworn career law enforcement officer positions, as reflected in your approved Financial Clearance Memorandum, hired on or after the award start date. Overtime, training, weapons, communication equipment, or vehicles cannot be paid for with COPS in Schools (CIS) funding. The federal share of allowable costs is limited to the amount awarded and may not be increased at any time during the grant period.
2. **Supplementing, Not Supplanting** - CIS grant funds must be used to hire one or more new, additional career law enforcement officers, beyond the number of officer positions that would be budgeted for in the absence of the grant. Unless authorized in writing by the COPS Office, grant funds may not be applied to the salary or benefits of an officer hired by a grantee prior to the Award Start Date listed on the front of this document.
3. **Retention** - During the grant, grantees must plan to retain the additional COPS-funded officer positions. At the conclusion of federal funding, grantees must retain with local, state or other non-COPS funds, each additional CIS officer position awarded for at least one full local budget cycle at the conclusion of thirty-six (36) months of federal funding for that position. Retention must be in addition to the locally budgeted force and cannot be achieved through attrition.
4. **Community Policing** - Your agency is required to initiate or enhance community policing through the activities identified in your CIS grant application, including school resource officer duties. Significant changes to the community policing activities identified in the application must be approved by the COPS Office. In addition, the school resource officer position deployed in the school(s) as a direct result of receiving CIS funds is required to spend at least 75% of his or her time working in and around primary and secondary schools on youth-related activities. This requirement is above and beyond the amount of time that the agency would have devoted to the schools in the absence of CIS funding.
5. **COPS in Schools Training Condition** - CIS grantees are required to send each school resource officer(s) (SRO) deployed into a partner school as a result of receiving a CIS grant, and one school administrator, to one COPS in Schools Training.
6. **Contracts With Other Jurisdictions** - Officers funded under this grant may only be involved in activities or perform services that exclusively benefit your agency and the population that it serves. If your agency receives police services through a contractual arrangement, your agency is responsible for ensuring that the hiring of the officer results in officer deployment into a partner school within your jurisdiction.
7. **Assurances and Certifications** - The grantee acknowledges its agreement to comply with the Assurances and Certifications that were signed and submitted as part of the original CIS grant application.
8. **Reports** - Your agency will be responsible for submitting Programmatic Progress Reports and quarterly Financial Status Reports.
9. **Extensions** - The COPS Office does not offer extensions that provide additional CIS funding for this award. However, a no-cost time extension may be requested, which provides the grantee with additional time to complete grant requirements and/or draw down allowable funding. No-cost extensions will only be offered/honored during the last quarter of the grant period. Extension requests over 18 months will be reviewed and approved on a case-by-case basis.
10. **Grant Monitoring Activities** - The Department of Justice performs various functions to ensure compliance with grant requirements, to assess the implementation of community policing in awarded jurisdictions, and to provide technical assistance to grantees. The grantee agrees to cooperate with any requests for grant-related documentation or other relevant information.
11. **Grant Owner's Manual** - The grantee agrees to abide by the terms, conditions and regulations as found in this CIS Grant Owner's Manual; by the terms of the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (28 C.F.R. Part 66 or Part 70, as applicable); by the terms of the requirements of OMB Circulars A-21 or A-87 (governing cost principles) and A-133 (governing audits); by all applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; and by all other applicable laws, orders, regulations or circulars.
12. **EEOP** - Grantees that have 50 or more employees and grants over \$500,000 (or over \$1,000,000 in grants over an eighteen-month period), must submit an acceptable Equal Employment Opportunity Plan ("EEOP") or EEOP short form (if grantee is required to submit an EEOP under 28 CFR 42.302), that is approved by the Office of Justice Programs, Office for Civil Rights within 60 days of the award start date. For grants under \$500,000, but over \$25,000, or for grantees with fewer than 50 employees, the grantee must submit an EEOP Certification. Grantees of less than \$25,000 are not subject to any EEOP requirement.
13. **Employment Eligibility** - The grantee agrees to complete and keep on file, as appropriate, a Bureau of Citizenship and Immigration Service Employment Eligibility Verification Form (I-9). The form is to be used by recipients of federal funds to verify the persons are eligible to work in the United States.